

THE CITY OF

**GREENBELT**

MARYLAND

GOVERNMENT

COMMUNITY

BUSINESS

VISITING

I WANT TO...

## August 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01 Interviews for Advisory Group 7:20 PM MB  Work Session - Buddy Attick Park Parking Lot Green Redesign Plans, 8PM, MB	02 National Night Out	03 Work Session - PGCPS Pupil Accounting & School Boundaries, 8PM, CC  Executive Session - Personnel (CC), Following PGCPS WS	04 Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM  Ladies Night Basketball Ages 18+	05	06 Contra Dances Community Center Gym
07 Greenbelt Farmers Market  Community Art Drop-In at Greenbelt Community Center 1PM	08 Youth Advisory Committee; 5:30pm  Interviews for Advisory Group 7:20 PM MB  Regular Meeting, 8PM, MB	09 Public Safety Advisory Committee, 7pm, Police Station	10 Advisory Planning Board, 7:30 PM, CC  Work Session - County Executive, 7:30PM, MB	11 Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM  Ladies Night Basketball Ages 18+  <i>CRAB mtg</i>	12 Creative Kids Camp (ages 6-12) presents SUMMER CIRCUS  Summer Circus Camp presents SHOWCASE 2016 1PM  Summer Skate Series Springhill Lake Rec at 5PM	13
14 Greenbelt Farmers Market	15 Work Session - Housing Affordability Study, 8PM, MB	16	17 Advisory Planning Board, 7:30 PM, CC  Work Session - M-NCPPC Zoning Rewrite Module 2, 8PM, CC	18 Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM	19 Summer Circus Camp presents SHOWCASE 2016 2PM  Family Fun Night at the Greenbelt Aquatic and Fitness Center	20
21 Greenbelt Farmers Market	22 Work Session - SHA I-495/Greenbelt Station Interchange Project, 8PM, MB	23 Greenbelt Advisory Committee on Environmental Sustainability and Green Team, 7:30pm, CC	24 Business Breakfast, 8:30 AM, MB  Work Session - Franklin Park, 8PM, CC	25 Forest Preserve Advisory Board, 7pm, CC  Buddy Attick Summer Fun Runs, Thursdays July 7th, 2016- August 25th, 2016 at 7PM	26	27 Forest Preserve Stream Cleanup
28 Greenbelt Farmers Market	29 Work Session - WSSC, 8PM, MB	30	31 Work Session - Proposed Revision to Recognition/Contribution Group, 8PM, CC	01	02	03





GOVERNMENT

COMMUNITY

BUSINESS

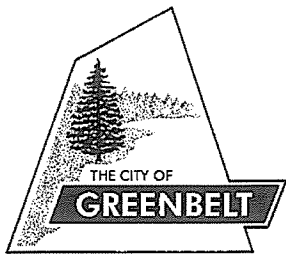
VISITING

I WANT TO...

September 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01	02	03
04 Greenbelt Farmers Market	05 City Holiday - Labor Day	06	07 Executive Session - Business Relocation Proposal, 8PM, CC	08	09	10
11 Greenbelt Farmers Market	12 Regular Meeting, 8PM, MB	13	14 Advisory Planning Board, 7:30 PM, CC  Work Session - City Manager Update/Capital Projects, 8PM, CC	15	16	17
18 Greenbelt Farmers Market	19 Work Session - TBD, 8PM, MB	20	21 Park and Recreation Advisory Board, 7:30 CC  Work Session - TBD, 8PM, CC	22 Forest Preserve Advisory Board, 7pm, CC	23	24
25	26 Regular Meeting, 8PM, MB	27	28 Advisory Planning Board, 7:30 PM, CC  Work Session - TBD, 8PM, CC	29	30	01





## City Manager's Report Week Ending August 5, 2016

1. Reminder – there is a retirement party for Theresa Skaggs of Human Resources and Karl Skaggs of Public Works next Friday, August 12. Some Council members have RSVP'd already. If you need info, please contact Cindy, Anne Marie or me.
2. I will be on leave the week of August 15, 2016. David Moran will be Acting City Manager.
3. The Community Resource Advocate, Public Works Director and I met with representatives of Maryland Care, an adult day care provider.
4. Met with Mary Kolar, MML Intern, and David Moran to review her work on affordable housing in preparation for August 15 work session presentation.
5. Attached is a letter from the Governor's Office for Children explaining why Greenbelt CARES is not being funded. Liz Park is on leave this week. I will review the letter with her next week.
6. A suggested draft of Council's cover letter for the Adopted FY 2017 Budget is attached. Please review and forward any edits to Anne Marie or me.
7. Attached is an assessment of the City property basketball courts along with a list of work which has been done since the assessment.
8. David Moran, Mary Kolar and I met with an intern from Council Member Turner's Office to provide an "overview" of the City and its services.
9. Assistant City Manager
  - a. Scheduled a CRAB Meeting and began preparing background materials.
  - b. Assisted the City Clerk with the preparation of agenda, comments and background materials for the August 8 Regular Meeting.
10. Finance Department
  - a. Department has been preparing audit schedules needed on August 15 for auditors' review.
11. Information Technology
  - a. Met with Firewall vendor re: replacement options.
  - b. Continued work on new Toughbook image.
  - c. Started work on new external IP range configuration.
12. Held senior staff meeting.
13. Prepared for Regular Meeting on August 8 and Work Sessions on August 1, 3 and 10.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
John Shay, City Solicitor

# COUNCIL ACTION REQUESTS (CAR) REPORT

## as of August 5, 2016

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
<b>2016</b>						
10	M & C Meeting	7/11	Referral to CRAB on convening a community dialogue related to recent incidents across the nation including police actions and attacks on police.	12/30/16	David	Planning meeting set for 8/11/16.
9	M & C Meeting	7/11	Referral to CRAB on proposal for Freedom Day holiday.	12/30/16	David	Referred @ 7/22/16.
6	M & C Meeting	4/11	Refer to PSAC – comprehensive review of security cameras in the City.	4/30/17	Mary/Jim C.	Referred.
5	M & C Meeting	4/11	Traffic/Speed studies of Lastner and Greenhill.	7/30/16	Celia	
4	City Manager	2/12	Refer revised Sustainable Land Care policy to advisory groups for review within 60 – 90 days.	5/30/16	Jim S.	Referred.
2	Work Session	2/10	Raise with County – Allow sandwich boards – Roosevelt Center.	12/30/16	Mike	
<b>2015</b>						
42	Work Session	12/2	Draft language for Standing Rules to allow voting remotely.	2/29/16	John	
41	M & C Meeting	11/23	Language defining difference and use of Ordinance vs. Resolution vs. letter.	1/30/16	John	
39	Work Session	10/14	Can there be signage on the Beltway for Roosevelt Center (e.g. – McDonalds)?	12/30/15	Celia	
37	M & C Meeting	10/19	Request from Mr. Drago to have periodic art sales at Roosevelt Center - Refer to AAB.	3/30/16	Julie/John S.	Board discussed 11/3 and 12/1.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
31	Work Session	8/24	Develop a complete green street policy/standard.	6/30/16	Celia	
27	M & C Meeting	8/10	Incorporate PSAC recommendations into Emergency Operations Plan.	11/30/15	David	
26	M & C Meeting	8/10	Proceed on vacation of GHI ROW's.	12/31/15	Celia	Underway.
16	M & C Meeting	6/22	Review Joe Murray's Tick Control proposal – contact BARC and Greenbelt Park NPS.	12/30/15	Celia/Jim S.	Reviewed with BARC on 7/18/16.
15	M & C Meeting	6/22	Provide Council with list of property acquisitions and available land.	9/30/15	Celia	Being prepared @ 9/23/15.
14	M & C Meeting	6/08	Refer to PSAC – feasibility of re-establishing “fire sirens” for emergency alerts.	12/30/15	Mary/Tom	
13	Work Session	6/03	Develop policy for Public Information Act requests, reflecting new legislative changes.	10/3/15	Cindy	
7	Work Session	2/04	Look into training on running meetings for advisory boards. Also on the mechanics of the city's referral process.	6/30/15	Cindy	
6	M & C Meeting	1/26	Report on petition from Tim Cohen-Mitchell on application to Youth Advisory Committee.	3/30/15	Cindy	
<b>2014</b>						
32	Work Session	8/29	Assess pros and cons of relocating Parking Enforcement, Animal Control and/or Code Enforcement functions (Organizational Assessment).	12/30/14	Mike/Celia	Parking Enforcement moved to Police 7/1/16.
30	Work Session	8/29	Prepare report on Green Ridge House admission policies.	10/30/14	Mike	
29	Mr. Putens	8/29	Develop position description for Deputy City Manager, Management Analyst and Deputy Chief positions.	11/30/14	Mary	Drafted @ 1/7/15.

NO.	REQUESTOR	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
17	M & C Meeting	7/14	Request installation of crosswalk on Southway in vicinity of B/W Parkway Ramp.	12/30/14	Mike	Sent to SHA. Discussed at 6/10/15 work session. Update provided 9/21/15. On SHA work program.
10	Work Session	4/23	Research whether city can/should enforce recycling for multi-family housing.	6/30/14	John	
<b>2013</b>						
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	Situation will be examined during dam repair project (8/5/16).
<b>2011</b>						
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
<b>2010</b>						
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	John	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	John	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.



Promoting the Well-Being  
of Maryland's Children  
State of Maryland Executive Department

Larry Hogan  
Governor

Boyd K. Rutherford  
Lieutenant Governor

Arlene F. Lee  
Executive Director

July 20, 2016

The Honorable Emmett V. Jordan, Mayor  
City of Greenbelt  
25 Crescent Road  
Greenbelt, Md 20770-1886

RE: FY17 Funding for Greenbelt Cares

Dear Mayor Jordan,

Thank you for your letter of July 11, 2016 to Governor Hogan regarding the funding for Greenbelt Cares, a Youth Services Bureau. We appreciate the opportunity to clarify the funding decisions made for fiscal year 2017.

The decisions to not fund Greenbelt Cares were based solely on the demonstrated ineffectiveness of the mental health services provided and not whether the restricted funding was available. The goal for the FY17 funding process announced in September, 2015 was to ensure accountability to the State and the communities for high quality, critically needed services. Regardless of the amount of funding available, the Children's Cabinet and the Governor's Office for Children would not be funding ineffective, duplicative or unnecessary services.

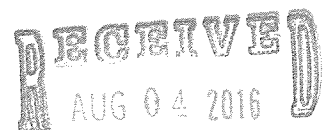
The Notice of Funding Availability required Local Management Boards to demonstrate that proposed programs met a critical need, filled gaps, were prioritized, and were shown to be effective through 2-3 years of performance measures. Materials describing the process were widely distributed, extensively discussed, and made available on the Governor's Office for Children website.

As a result of this process we were able to fund \$16,059,191.00 in programs through the Local Management Boards across the State. Based on their proposals this included approximately:

- \$1.2 million for home visiting programs (focused on single mothers with children under the age of 3 years old);
- \$1.5 million in navigation and case management services; and
- \$1.2 million for Youth Services Bureaus.

Other critically needed programs such as evidence-based mental health services, after-school and summer meal programs, substance abuse prevention and delinquency prevention programs were also funded.

With regard to Youth Services Bureaus, the Local Management Boards proposed funding based on their assessments of need in their jurisdictions and program performance:



8/5/16  
cc: L. Park  
M. Mc

- Level funding for 5 Youth Services Bureaus (Baltimore City, Baltimore, Charles, St. Mary's)
- Increased funding for 3 Youth Services Bureaus (Anne Arundel, Carroll and Calvert)
- Decreased funding for 3 Youth Services Bureaus (Montgomery)
- Bidding out the services of 2 Youth Services Bureaus (Harford and Dorchester)
- Eliminating funding for 1 Youth Services Bureau (Anne Arundel)

The Children's Cabinet and the Governor's Office for Children take seriously our responsibility to use taxpayer dollars wisely, which includes not funding programs that have been performing poorly. Therefore, we could not justify funding Greenbelt Cares based on performance data showing that the formal mental health services are not effective.

Youth Services Bureaus are governed by COMAR 16.17.01.03 which requires that they provide Formal Counseling which is defined as " (a) Individual, family, and group counseling shall be considered formal counseling if counseling sessions are provided on a regularly scheduled basis for more than three sessions". At the recommendation of the Maryland Association of Youth Services Bureaus, we use the Child and Adolescent Functional Assessment Scale tool (CAFAS) to assess the quality of mental health services. The CAFAS was adopted as the performance measurement tool in 2007 (refined in 2014) through a collaborative process with the Local Management Boards and Youth Service Bureaus.

The CAFAS is a nationally recognized, standardized instrument used to inform the focus of treatment and to monitor change in behavior over time. It is also used as a performance measurement tool to measure organizational outcomes and assess system outcomes by comparing the quality of services across programs.<sup>1,2</sup> Other States have used the CAFAS "improvement over time" measure to conduct statewide comparisons of programs.<sup>3,4</sup> In Maryland, CAFAS performance and participation data is collected and reported quarterly by the Youth Services Bureaus to the Local Management Boards, pursuant to their contractual agreements. The data provided by Greenbelt Cares showed that in FY 14 60% of the participants in formal counseling showed improvements and in FY15 that dropped to 53%.

In your letter you mention oversight and monitoring by the Department of Juvenile Services. In COMAR it specifically says that "[t]his regulation does not limit the ability of any State or local government or agency that provides funds to a bureau from reviewing the bureau's program for compliance with the terms of the bureau's grant or contract with the State or local government or agency, and from taking any appropriate action". The Department of Juvenile Services does not assess or monitor the quality of services provided. The monitoring is to determine compliance with the requirements in COMAR. Given the need for additional information about the quality of services, the Youth Services Bureaus identified

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<sup>1</sup> "Building Consensus on Residential Measures: Recommendations for Outcome and Performance Measures" March 2014, SAMHSA, [www.dmahealth.com/pdf/BBI%20Building%20Consensus%20on%20Residential%20Measures%20-%20March%202014.pdf](http://www.dmahealth.com/pdf/BBI%20Building%20Consensus%20on%20Residential%20Measures%20-%20March%202014.pdf) SEE ALSO: Leichtman, M.; Leichtman, M. L.; Barber, C.; Neese, D. T., Effectiveness of intensive short-term residential treatment with severely disturbed adolescents. *American Journal of Orthopsychiatry*, Vol 71(2), Apr 2001, 227-235; Nabors, L. & Reynolds M., Program Evaluation Activities: Outcomes Related to Treatment for Adolescents Receiving School-Based Mental Health Services. *Children's Services: Social Policy, Research, and Practice*, Volume 3, Issue 3, 2000 pages 175-189

<sup>2</sup> CAFAS® Overview of Reliability and Validity, Kay Hodges, Ph.D. [www2.fasoutcomes.com/content.aspx?contentid=1084](http://www2.fasoutcomes.com/content.aspx?contentid=1084)

<sup>3</sup> Daleiden, E. L. & Chorpita, B. F. (2005). From Data to Wisdom: Quality Improvement Strategies Supporting Large-scale Implementation of Evidence-Based Services. *Child and Adolescent Psychiatric Clinics of North America*, 14(2), 329 – 349

<sup>4</sup> Hodges K., Wong M., Latessa M. Use of the child and adolescent functional assessment scale (CAFAS) as an outcome measure in clinical settings. *The Journal of Behavioral Health Services & Research*, 1998, Volume 25, Number 3, Page 325. Hodges, K., & Wotring, J. (2004). Role of monitoring outcomes in initiating implementation of evidence-based treatments at the state level. *Psychiatric Services*, 55(4), 396-400.



the CAFAS as a performance measurement tool that is now required in the contracts with the Local Management Boards.

Starting in September 2015 all vendors, such as the Youth Services Bureaus, were repeatedly advised to work with their Local Management Boards to ensure that the services they were providing would meet the needs of the jurisdiction and would be able to demonstrate effectiveness. Thus, all vendors were provided ample time and opportunity to plan for changes. Youth Services Bureaus were specifically advised of the transition at three separate meetings with me on February 18, April 22 and July 27, 2015. Several Youth Services Bureaus worked closely with their Local Management Boards to modify services accordingly, using the time provided to make adjustments. As noted previously, Greenbelt Cares was unable to meet the minimum requirements for performance (FY 14 60% of the participants in formal counseling showed improvements and 53% in FY15) and they did not make changes in their program to improve the effectiveness of their formal mental health services.

Based upon the data provided by Greenbelt Cares, in FY15 approximately 8 participants completed formal counseling which means the loss of funding should have a minimal impact on children and families seeking formal mental health services. However, we share your concern about ensuring children receive needed services and the Governor's Office for Children is prepared to assist the Prince George's County Local Management Board with locating mental health providers for the children previously served.

Thank you again for the opportunity to respond to your questions. I hope this information was helpful.

Sincerely,



Arlene F. Lee,  
Executive Director

CC: Governor Larry Hogan  
City Council  
Honorable Paul Pinsky  
Honorable Tawanna Gaines  
Honorable Anne Healey  
Honorable Alonzo Washington  
Honorable Rushern L. Baker, III  
Honorable Todd M. Turner  
Honorable Patrick Wojahn  
Honorable G. Frederick Robinson  
Honorable Eddie Martin  
Liz Park, Greenbelt CARES

June 6, 2016

Dear Fellow Greenbelt Citizens:

Enclosed is the City of Greenbelt's Adopted Budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017 (FY 2017). The City Manager submitted a proposed budget to the City Council on March 29, 2016. The City Council held eight work sessions, as well as two public hearings in April and May to review and study the proposal. As always, your interest and comments during this process were greatly appreciated.

The adopted FY 2017 budget is \$27.3 million, an increase of \$528,100, or 2.0% over the FY 2016 budget with no tax rate increase. This increase reflects improving economic and fiscal conditions for the City which are expected to continue in the coming years. These improving conditions are supported in part by the new development at Greenbelt Station which will extend into the next couple of years.

The City is also seeing growth in Income Tax receipts which means Greenbelt residents are doing better, and a jump in Hotel/Motel receipts which shows the City's hotels are doing well. On the other hand, Corporate tax receipts are declining due to the on-going impact of the 2008 recession on the commercial office market.

The adopted budget includes numerous proposals to enhance our community such as:

- 1) \$166,000 for economic development initiatives and implementation of the recommendations from the Hyattsville Community Development Corporation;
- 2) Expanding the hours of the Geriatric Case Manager to address the demand for these services;

- 3) A contribution to the Greenbelt Community Foundation to help celebrate its 10th Anniversary of supporting Greenbelt community organizations;
- 4) Repairs to the Greenbelt Lake dam;
- 5) In the Public Works Department, the position of Environmental Coordinator was established and the Summer help program was expanded from two seasonal positions to four; and
- 6) The employees' health insurance plan with CareFirst was changed which will save \$300,000.

After a number of difficult years financially, we believe conditions have turned positive and will remain so into the near future. We look forward to a decision being made on a location for a new headquarters for the Federal Bureau of Investigation (FBI). We believe that Greenbelt is the best site for the region due to its proximity to mass transit and other transportation modes.

We are grateful for the support you provide us year in and year out and recognize the responsibility you place with us as your elected officials.

Sincerely,

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Emmett V. Jordan, Mayor

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Judith F. Davis, Mayor Pro-Tem

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Konrad E. Herling, Council Member

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Leta M. Mach, Council Member

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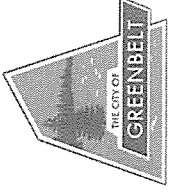
Silke I. Pope, Council Member

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Edward V.J. Putens, Council Member

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Rodney M. Roberts, Council Member



# Basketball Court Assessment

Department of Public Works

6/7/2016

	Location	Court Size	Surface Condition	Net Condition	Rim Condition	Backboard Condition	TOTAL SCORE
1	Center City (Buddy Attick Park)	FULL	3	3	4	4	14
2	Center City (1 Court Crescent Road)	HALF	4	4	4	4	16
3	Center City (2 Court Eastway)	HALF	4	4	4	3	15
4	Center City (Ivy Lane, Boxwood)	HALF	4	3	4	2	13
5	Center City (McDonald Field)	HALF	2	4	4	2	12
6	Center City (2 Court Northway)	HALF	1	4	4	4	13
7	Center City (Plateau and Ridge)	HALF	2	3	4	3	12
8	Center City (73 Court Ridge)	HALF	3	4	4	4	15
9	Center City (St. Hugh's)	FULL	4	4	4	3	15
10	Center City (Stream Valley Park)	HALF	4	4	4	3	15

	Location	Court Size	Surface Condition	Net Condition	Rim Condition	Backboard Condition	TOTAL SCORE
11	Center City (Youth Center)	FULL	3	2	4	3	12
12	Greenbelt East (Mandan Park) *Inactive	FULL	3	N/A	N/A	2	N/A
13	Greenbelt East (Schrom Hills Park)	FULL	4	4	4	3	15
14	Greenbelt West (SHL Recreation Center)	FULL	4	3	4	3	14

*\*Individual category scores out of 4 points*

**MAINTENANCE RECOMMENDATIONS:**

1. Mandan Park Court remains inactive. Decision needs to be made about ultimate usage.
2. Surface at 2 Court Northway needs to be replaced.
3. Surface at Plateau & Ridge, and McDonald Field need to be smoothed over.

## Michael McLaughlin

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**From:** Richard Fink  
**Sent:** Thursday, August 04, 2016 2:34 PM  
**To:** Michael McLaughlin; Jim Sterling  
**Subject:** RE: Updated Basketball Court Assessment

Hello Mike,

This is the work completed to date, as a result of the assessment:

2 Court Eastway – Replaced net, painted backboard, installed new rim  
Ivy Lane – Replaced net, painted backboard  
McDonald Field – Cleaned backboard  
St. Hugh's – Replaced nets  
Stream Valley – Painted backboard  
Youth Center – Replaced nets

I do think a decision needs to be made regarding the Court on Mandan. It either needs to be refurbished and opened, or completely shut down since it is now overgrown and abandoned.

**Richard Fink II**  
*Superintendent of Parks and Grounds*

City of Greenbelt  
240.542.2151 (o)  
greenbeltmd.gov

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**From:** Michael McLaughlin  
**Sent:** Monday, August 01, 2016 3:12 PM  
**To:** Richard Fink; Jim Sterling  
**Subject:** RE: Updated Basketball Court Assessment

Richard – thanks – please provide specifics on the work which has been done so far in relation to this assessment. That will preempt some questions. Don't need until Thursday.

Thanks  
Mike

Michael McLaughlin  
City Manager  
City of Greenbelt  
301-474-8000

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**From:** Richard Fink  
**Sent:** Monday, August 01, 2016 3:08 PM  
**To:** Michael McLaughlin; Jim Sterling  
**Subject:** RE: Updated Basketball Court Assessment

Mike,

Yes this was shared and coordinated with the Recreation Department. We have already replaced several nets and power washed several backboards. The Northway Court has not been resurfaced yet, but we will be addressing it.

Richard

**Richard Fink II**  
*Superintendent of Parks and Grounds*

City of Greenbelt  
240.542.2151 (o)  
greenbeltmd.gov

**From:** Michael McLaughlin  
**Sent:** Monday, August 01, 2016 3:05 PM  
**To:** Jim Sterling; Richard Fink  
**Subject:** FW: Updated Basketball Court Assessment

Jim & Richard

I am forwarding the attached to City Council at Ms. Davis' request. Some questions –

1. Has this been shared/coordinated with Recreation Department? They do something similar.
2. Is any work scheduled as a result of this – such as resurfacing the Northway court?

Thanks  
Mike

Michael McLaughlin  
City Manager  
City of Greenbelt  
301-474-8000

**From:** Richard Fink  
**Sent:** Monday, June 20, 2016 8:58 AM  
**To:** Michael McLaughlin  
**Cc:** Jim Sterling  
**Subject:** Updated Basketball Court Assessment

Mike,

Please use updated basketball court assessment attached to this email when sharing with Council. Ignore attachment in previous email.

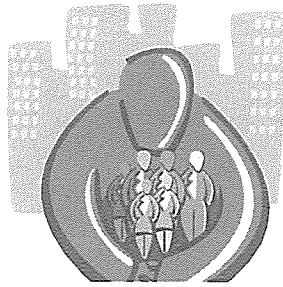
Thanks,

**Richard Fink II**  
*Superintendent of Parks and Grounds*

City of Greenbelt  
240.542.2151 (o)  
greenbeltmd.gov

## CITY NOTES

### Greenbelt CARES



#### Week Ending August 5

The GAIL Program in partnership with the DC Diaper Bank, Bowie State University and the Maryland Extension Program will be offering low income Greenbelt residents a mobile wellness program for babies 2 and under. Twice a month families will have a visit from a student nurse, receive free diapers, healthy eating information, baby supplies, recipes, produce delivered twice during the program and other giveaways. Starting in September, nurses will see 24 babies with the expectation that the spring will bring us the capacity to serve 40 of Greenbelt's youngest residents.

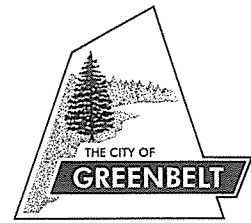
Friday, July 29, Rosalind Ceasar and Teresa Smithson attended "Training Social Work Students on Evidence-Based Screening, Brief Intervention, and Referral to Treatment" organized by the UMD School of Social Work. The focus was on screening clients for all kinds of substance abuse.



# WEEKLY REPORT

## Planning and Community Development

Week Ending: Friday, August 5, 2016



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

### CODE ENFORCEMENT

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**Commercial Properties:** Beltway Plaza annual inspection began this week; and 7595 Greenbelt Road was re-inspected.

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**Apartments:** Charlestowne North and Glen Oaks Apartments were re-inspected for completion of violations.

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**Rental Property:** Seven rental properties were annually inspected; and Five rental properties were re-inspected.

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**Complaints:** Eight complaints were logged regarding no AC, mold water leak in ceiling, mildew, and infestation of mice; and Nine prior complaints were re-inspected.

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**Permits:** Twenty-two permits were approved and issued.

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**Animal Control:** One baby squirrel was rescued;  
One dog was impounded;  
One stray cat was picked-up;  
One dog and two cats were surrendered by owners; and  
Two cats and three dogs were adopted.

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**Alarms:** Twelve business and one company alarm renewals were mailed.

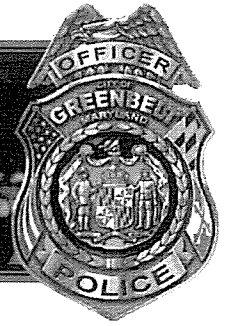
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**Meetings:** **Staff Attended:**  
Senior staff meeting; and  
Council work session with Sharon Bradley on the Buddy Attick Park Green Redesign;  
**Staff Met With:**  
Woodlawn Development Group for the bi-weekly status update on the Greenbelt Station South Core Project; and  
Jim Sterling and the City's engineer consultant on the Greenbelt Lake Dam construction project for Phase 1 of repairs.

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*Planning Projects:* *Worked on Program Open Space reimbursement for pool roof project;*  
*Reviewed proposed County legislation;*  
*Reviewed the County's draft bike share feasibility study;*  
*Responded to inquiries about WSSC water main replacement work proposed in Boxwood;*  
*Responded to various zoning questions;*  
*Prepared agenda materials for upcoming City Council meeting;*  
*Greenbelt Station South Core – 1. Preparation of agenda comments for Phase 3 detailed site plan issue for Council meeting, and 2. Coordination with developers on miscellaneous items of ongoing development;*  
*Coordinated with attorney of Woodspring Suites hotel project on needed materials to begin technical review – 1. Facilitated final review/vote of APB on their report to Council on the topic;*  
*Continued to work with consultant on development of Buddy Attick Park Green Redesign detailed design plans – 1. Status update to Chesapeake Bay Trust on project and confirmed use of CBT funding for match of State POS funds;*  
*Continued preparation of all documents and notifications for the Greenbelt Lake Dam Phase 1 project; and*  
*Responded to citizen inquiries.*

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# CRIME REPORT

AUGUST 3, 2016

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

## CENTER CITY

07/29	6500 block Capitol Drive. Trespass arrest. Chante Ayona Hill, 33, of Capitol Heights, MD was arrested and charged with Trespass after she refused to leave the property of Capitol Cadillac at the request of management. The suspect was released on citation pending trial.
3:25 P.M.	

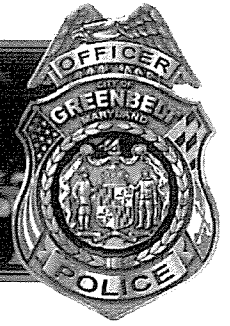
## FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

07/30	5800 block Cherrywood Lane. Burglary. Unknown person(s) entered the residence by breaking the glass sliding door. Nothing appears to have been taken.
9:28 P.M.	
08/01	6100 block Breezewood Court. Burglary arrests. Micah Jonathon Bidgell, 27, of Greenbelt and Zechariah Schurrah Robinson, 31, of Suitland, MD were arrested and charged with 4 <sup>th</sup> Degree Burglary after they were found inside a vacant apartment by maintenance staff. Both suspects were transported to the Department of Corrections for a hearing before a District Court Commissioner.
7:30 A.M.	



**A NATIONAL ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



## GREENBELT EAST/GREENWAY SHOPPING CENTER

07/31 12:45 P.M.	7700 block Greenbelt Road. Strong arm robbery. The victim advised that she had exited the Sun Trust Bank and was walking towards her vehicle when she was grabbed from behind by the suspect, who then pulled the victim's purse from her shoulder, causing the victim to fall to the ground. The suspect then fled the scene with the victim's purse towards Frankfort Drive. The victim was treated on the scene by fireboard for minor injuries. The suspect is described as a black male, 18 to 21 years of age, 5'7" to 5'9", 140 to 150 pounds, with a thin build.
08/01 2:41 P.M.	6900 block Hanover Parkway. DWI/DUI arrest. Judith Ann Carignan, 60, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges as a result of being stopped for an equipment violation. The suspect was released on citations pending trial.

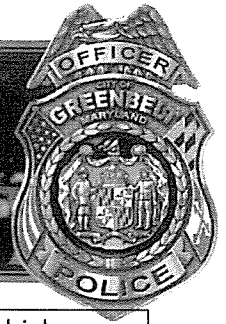
### Automotive Crime - City Wide

07/27	10 court Southway. Vandalism to auto. Unknown person(s) deflated three tires and scratched the paint on a vehicle.
07/27	6100 block Greenbelt Road. Vandalism to auto. Unknown person(s) scratched the paint on a vehicle.
07/29	Empire Place. Theft from auto. Unknown person(s) removed a phone charger from an unlocked vehicle.
07/29	Empire Place. Attempt theft from auto. Unknown person(s) rummaged through an unlocked vehicle. Nothing appears to have been taken.
07/31	Area of Ridge Road and Westway. Stolen vehicle. A w2012 Ford F-350 pickup truck. The vehicle was recovered the next day by the Prince George's County Police Department at an undisclosed location. No arrests were made.
07/31	In reference to a 2015 Hyundai Sonata 4-door reported stolen July 22 <sup>nd</sup> from the 5300 block Davis Point Lane; the was not stolen but was misplaced.
07/31	Area of Ridge Road and Southway. Theft from auto. Two tags, Maryland 7BE7681, were taken from a vehicle.
07/31	9100 block Edmonston Road. Theft from auto. A rear tag, Maryland 9BN2756, was taken from a vehicle.
08/01	7500 block Greenbelt Road. Theft from auto. A handicap placard was taken from a possibly unlocked vehicle.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

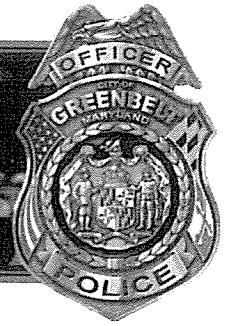
# GREENBELT POLICE DEPARTMENT



08/01	7500 block Greenbelt Road. A handicap placard was taken from an unlocked vehicle.
08/02	200 block Lakeside Drive. Stolen vehicle. A gold 2003 Nissan Murano SUV, Maryland tags 9BW8909.
08/02	17 court Ridge Road. Vandalism to auto. Unknown person(s) broke out the side window of a vehicle.
08/02	9300 block Edmonston Road. Stolen auto. A maroon 2013 Cadillac CTS 2-door, Maryland tags 1AH5800.
08/03	7800 block Mandan Road. Theft from auto. Unknown person(s) broke out the passenger window of a vehicle and removed a credit card.
08/03	9100 block Edmonston Road. Theft from auto. Unknown person(s) broke out the rear passenger window of a vehicle and removed a laptop computer and sunglasses.



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**



## CRIME REPORT TALLY SHEET

WEEK OF AUGUST 3, 2016

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

GENERAL CRIMES		GENERAL CRIMES (CON'T)	
Carjacking		Animal Bite	
Rape (Occurred June 30 <sup>th</sup> . Sus. is known to vic.)	1	Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery	1	Emergency Commitment Petition	4
Attempt Strong Armed Robbery		Missing Person	
Burglary	2	Identity Theft	1
Attempt Burglary		Unattended Death (Known subject found deceased to the rear of 7-11. No foul play suspected)	1
Assault (Suspect known to victim)	1	Alcohol Violation	
Domestic	1	False Report	
Drugs		Harassment	
DUI/DWI	1	Field op (suspicious person)	5
Theft		Notification for other agency	
Vandalism		Accidental Discharge firearm (No injuries)	1
Child Abuse		<b>VEHICLE RELATED CRIMES</b>	
Unattended Child		Stolen Vehicles	3
Trespass	1	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	7
Credit Card Offense	1	Attempt Theft From Vehicles	1
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	3
Suspicious Person		Accidents	10



# *Department of Public Works*

## *Week Ending August 5, 2016*



### **ADMINISTRATION**

- Met with Jessica Bellah from the Planning Department and CPJ Engineering regarding the Greenbelt Lake Dam Project.
- Jim Sterling and Tim Houchens met with an HVAC contractor regarding a compressor replacement at the Community Center and a unit replacement at the Aquatic and Fitness Center.
- Jim Sterling met with the City Manager and a Community Resource Advocate regarding the Adult Day Care.
- Held supervisor's meeting at Public Works.
- Attended the Senior Staff meeting.
- Jim Sterling and Richard Fink attended a meeting with the Public Works mechanics to review mechanic shop plans. They also met with Gordon Pracht at Police Department to review the plans as well.
- Interviewed a final candidate for the Facilities Maintenance Technician position.
- Responded to Pepco regarding the City accepting a nursery credit for replacement trees.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Took down unwanted signs and checked for graffiti.
- Changed the batteries in the speed sensor.
- Pushed debris at the Northway Fields compost site.
- Finished cleaning and re-painting yellow curbs on Hanover Parkway and Ora Glen Drive.
- Washed and cleaned out all Street Crew trucks.
- Put out barrels for the Farmer's Market.
- Attended a Labor Day Committee meeting.

### **HORTICULTURE/PARKS**

- Continued overseeing Pepco's contractor working on vegetation management.
- Weeded, cleaned and watered the landscape beds throughout the city.
- Replaced a damaged gatepost which provides access for storm water monitoring at the Public Works facility.
- Continued work on the Stream Valley pedestrian bridge project.
- Rebuilt and installed a new Turner Cemetery display case.
- Cut grass throughout the city.
- Worked on tractor maintenance.
- Delivered tables to Roosevelt Center for a weekend event.
- Repaired a sign and a gate, and blew leaves and debris at the Braden Field tennis courts.
- Prepared kickball fields for league use.
- Prepared a soccer field for a Recreation Department soccer camp.

## **FACILITIES MAINTENANCE**

- Worked with the fire inspector checking the sprinkler systems in all city buildings.
- Worked with the contractor repairing the air conditioning at the Community Center.
- Began changing air filters in all city buildings.
- Repaired a gutter in Roosevelt Center near the beauty shop on the corner.
- Repaired a rim on a backboard in the Springhill Lake Recreation Center gym.
- Repaired two outside lights at Public Works.

## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 30.74 tons of refuse and 13.04 tons of recyclable material.
- Packed and loaded 18 pallets of electronic recycling for shipping.
- Cleaned up oil spills in front of the Municipal Building.
- Finished sewing the labels on the tarps for the Labor Day Festival.
- Finalized the update of the Recycling Rolling Cart spreadsheet. According to this account, we have distributed 405 carts and still have 370 to go. (Total of 775 single family units that we service.)
- Attended a Solar Circle meeting with Sean Williamson from the Environmental Finance Center at the University of Maryland about how to use MSEC grants to cover some of the costs of our renewable energy generation commitment. It was recommended that we propose several alternatives to MEA.
- Attended a Zero Waste Circle meeting.
- Interviewed by a reporter from the *Washington Post* about recycling in the area.
- Started working on Labor Day plans - setting up volunteer sign-up times, duties, etc.

## **VEHICLE MAINTENANCE**

- Made repairs to multiple Police vehicles.
- Assessed an HVAC issue on a Public Works van and ordered parts.
- Made a temporary repair to a bucket truck while awaiting parts ordered.
- Installed a tensioner on a Refuse truck.
- Worked on an air conditioning issue on a Public Works vehicle.



# **Greenbelt Recreation Department**

## **Weekly Report**

Week Ending August 5, 2016

### **ADMINISTRATION:**

- Met with a company to discuss gym floor re-finishing at the Springhill Lake Recreation Center.
- Assisted with the coordination of National Night Out events held at Beltway Plaza Mall, Roosevelt Center and Schrom Hills Park.
- Prepared and forwarded documentation to Planning Department for re-imbursement of project expenses through Program Open Space.
- Worked with RECTRAC to resolve a couple of issues related to pass management.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS/GREENBELT KIDS:**

- Our camp programs are now in their fourth session! Kinder Camp's theme this session is "Under the Sea." Campers are having a wonderful time learning about sea life through crafts, games, stories and other activities. Our youngest campers enjoyed Ageless Grace, two trips to the pool and a visit to the Old Greenbelt Theatre to see "Mr. Peabody & Sherman." Camp Pine Tree spent the week here in Greenbelt. They enjoyed swim lessons, sports, group games, arts & crafts, free swim and participating in the Annual Bake Sale. All proceeds from the bake sale fund our Kids 2 Camp program. Our older campers also visited the Theatre to see "Mr. Peabody & Sherman." Creative Kids Camp spent the week preparing for their final performance of Summer Circus and participating in dance, music, art, writing and free swim. Circus Camp continued to expose new participants to circus skills and improve and expand the talents of the more seasoned campers. Camp YOGO continued their travels by heading to Shadowland Laser Tag, Greenbrier State Park and Sky Zone, as well as enjoying time here in Greenbelt. Our second session of the new Tennis After Care program began Monday. The tennis program will continue into next week. Participants will be offered the opportunity to continue with tennis classes this fall.
- M-NCPPC Summer playground and Teen Xtreme programs ended this week. The City benefited from 2 Summer Playgrounds and 2 Xtreme Teen sites this summer.
- Free Summer Fun Runs at Buddy Attick Park continued. Runs are every Thursday evening through 8/26 at 7pm. Registration takes place in the Youth Center parking lot prior to each Thursday event.
- Attended the Labor Day Festival Committee meeting.
- Staff are working on planning Fall programs and publication of the 2016 Fall Activity Guide.

### **AQUATIC AND FITNESS CENTER:**

- Attended weekly meeting with Assistant Director.
- Session 3 of children's weekday lessons started August 2 and will run through August 12.
- Sent e-mail blast about UM Shuttle renewal process.
- Coordinated transition schedule for new Administrative Assistant, who is scheduled to start part-time at GAFC on August 15.

### **COMMUNITY CENTER:**

- Met with PW and confirmed the schedule for GNS floor maintenance.
- Supervisor continued to field inquiries in regard to food operations rentals for the Commercial Kitchen. There have been 149 inquiries since April 2015. There are currently six caterers who received all permits and may rent the Kitchen.
- The following groups received free space: Golden Age Club, Greenbelt Concert Band, Greenbelt Nursery School, Friends of Greenbelt Theatre, Greenbelt Labor Day Committee and PG Peace & Justice Caucus.
- The following City groups received space: Arts Advisory Board and City Council.

**ARTS:**

- Creative Kids Camp, Clay at the End of the Day, and the summer stagecraft teen internship program are underway.
- The Department's new (replacement) kiln has gone through a series of test firings and is now fully in use. One of the older remaining kilns is out of service. The portable raku kiln is being refurbished; this is not a substitute for an electric kiln, but provides a different range of surface finishes.
- Participated in a meeting of the Arts Advisory Board at which the proposed Contribution Group process updates were discussed. Staff are preparing for continued discussion of the topic at the 8/31 work session.
- A Community Art Drop-In will take place on Sunday, August 7 featuring a printmaking workshop with Artist in Residence Kathy Karlson.
- Ongoing tasks include: scouting artists for the Festival of Lights and for exhibition programming; processing Art and Craft Fair applications; and developing FY17 programs.

**THERAPUTIC RECREATION:**

- Twenty-one (21) individuals traveled to Collington on Thursday and had a wonderful tour of the facility, saw a cottage and an apartment then enjoyed lunch and a presentation on downsizing. Three previous Greenbelt residents joined us for lunch and all had a great time catching up with them. Everybody enjoyed the day and the information.
- Staff has been working with Vermont Systems to improve information on WebTrac. There is now an activities and event calendar available that makes finding a class and registering for it easier. Events can also be posted.
- The TR staff had their weekly meeting Thursday morning. There have been a few issues with some of the campers this week and the staff was working out some good alternatives for dealing with the situations.
- A Contra dance is scheduled for Saturday, August 6. Lessons start at 6:30 and the dance is from 7-9:45 pm. \$10 cash at the Community Center Gym. Where else can you find live music, and lots of fun exercise all at the same time? You don't want to miss this fun, entertaining and family oriented event!